

Committee Manager Carley Lavender (Ext 37547)

15 February 2021

## **AUDIT & GOVERNANCE COMMITTEE**

A meeting of the Audit & Governance Committee will be held on Thursday 25 February 2021 **at 6.00 pm** and you are requested to attend.

Members: Councillors Mrs Erskine (Chairman), Mrs Haywood (Vice-Chair), Bennett, Bicknell, Bower, Brooks, Clayden, Roberts, Ms Thurston and Tilbrook

***PLEASE NOTE:*** *This meeting will be a ‘virtual meeting’ and any member of the press and public may listen-in and view the proceedings via a weblink which will be publicised on the Council website at least 24 hours before the meeting.*

*Different meeting arrangements are in place for the period running from 4 April 2020 to 7 May 2021 from the provisions of the Coronavirus Act 2020 and the meeting regulations 2020, to allow formal ‘virtual meetings’.*

*This Council’s revised Rules of Procedures for ‘virtual meetings’ can be found by clicking on this link: <https://www.arun.gov.uk/constitution>*

*For further information on the items to be discussed, please contact: [committees@arun.gov.uk](mailto:committees@arun.gov.uk)*

## **AGENDA**

### **1. APOLOGIES FOR ABSENCE**

### **2. DECLARATIONS OF INTEREST**

Members and Officers are reminded to make any declarations of pecuniary, personal and/or prejudicial interests that they may have in relation to items on this agenda and are reminded that they should re-declare their interest before consideration of the item or as soon as the interest becomes apparent.

Members and officer should make their declaration by stating:

- a) the application they have the interest in
- b) whether it is a pecuniary, personal and/or prejudicial
- c) the nature of the interest
- d) if it is a prejudicial or pecuniary interest, whether they will be exercising their right to speak to the application

3. MINUTES

(Pages 1 - 8)

To approve as a correct record of the Minutes of the meeting of the Audit & Governance Committee held on 19 November 2020.

4. ITEMS ON THE AGENDA THAT THE CHAIRMAN OF THE MEETING IS OF THE OPINION SHOULD BE CONSIDERED AS A MATTER OF URGENCY BY REASON OF SPECIAL CIRCUMSTANCE

5. ERNST AND YOUNG - ANNUAL AUDIT LETTER

(Pages 9 - 38)

The Annual Audit letter is produced by the Council's external Auditors EY and forms part of the regulatory framework. The Annual Audit letter brings the 2019/20 audit to a conclusion.

The Committee is requested to note the Annual Audit Letter from Ernst & Young LLP.

6. ACCOUNTING POLICIES FOR 2020/21 ACCOUNTS

(Pages 39 - 56)

The report allows the Audit and Governance Committee to consider and approve the accounting policies that will be applied to the Statement of Accounts 2020/21.

7. CAPITAL STRATEGY

(Pages 57 - 68)

The report allows the Audit and Governance Committee to consider and comment on the Council's Capital Strategy 2021/22 to 2023/24 before recommending its adoption by Full Council.

8. TREASURY MANAGEMENT STRATEGY STATEMENT AND ANNUAL INVESTMENT STRATEGY

(Pages 69 - 118)

This report presents the Treasury Management Strategy Statement and Annual Investment Strategy 2021/2022 and allows the Committee to scrutinise the report prior to making comment to Full Council on 17 March 2021.

The Committee is requested to recommend Full Council to:

- 1) approve the Treasury Management Strategy for 2021/22
- 2) approve the Annual Investment Strategy for 2021/22; and;
- 3) approve the Prudential Indications for 2021/22, 2022/23 and 2023/24 as contained in appendix 1 and body of the report.

9. ANNUAL INTERNAL AUDIT PLAN

(Pages 119 -  
124)

Internal Audit is required to develop an annual plan for the following financial year, for agreement by the Committee.

Members of the Committee are requested to agree the outline Annual Internal Audit Plan.

10. PROGRESS AGAINST THE AUDIT PLAN

(Pages 125 -  
134)

The Committee is required to oversee the provision of an adequate and effective internal audit service. Part of this process is to monitor delivery of progress against the Audit Plan and to receive summaries of reports issued.

Members of the Committee are requested to note the content of the report on progress made against the outline Audit Plan agreed by the Committee at its February 2020 meeting.

11. INFORMATION / ADVISORY DOCUMENTS RECEIVED

None.

12. WORK PLAN REVIEW 2021/22

(Pages 135 -  
140)

The Internal Audit Manager will update the Committee on any changes to the rolling workplan for 2021/22.

Note : Reports are attached for all Members of the Committee only and the press (excluding exempt items). Copies of reports can be obtained on request from the Committee Manager).

Note : Members are reminded that if they have any detailed questions would they please inform the Chairman and/or relevant Director in advance of the meeting.

Note : Filming, Photography and Recording at Council Meetings – The District Council supports the principles of openness and transparency in its decision making and permits filming, recording and the taking of photographs at its meetings that are open to the public. This meeting may therefore be recorded, filmed or broadcast by video or audio, by third parties. Arrangements for these activities should operate in accordance with guidelines agreed by the Council and as available via the following link [Filming Policy](#)